



Meeting the 20% off the job obligation and staff/ student CPD

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By the industry, for the industry



NET (National Electrotechnical Training)

- EPA (End Point Assessment)
- Charitable work
- Career progression beyond traditional electrician's role

TESP (The Electrotechnical Skills Partnership)



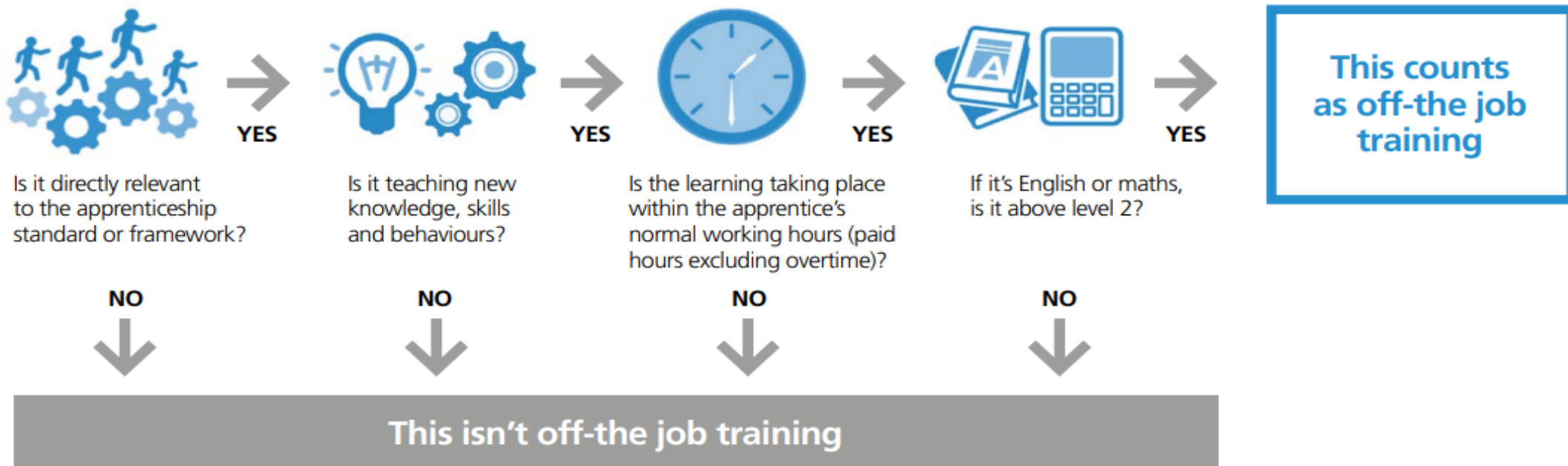
- Member of TESP
- Shaping policy
- Raising standards and promoting professionalism
- Projects



Leicester College

- One of the first college's to offer the new T level in building services engineering for construction
- Large apprenticeship and programme study team
- Innovative and committed in their enrichment approach

Off-the-job training: steps to help you determine whether an activity counts as off-the-job training



Key facts

1

Off-the-job training must make up at least 20% of the apprentice's normal working hours (paid hours excluding overtime) over the planned duration of the apprenticeship.

2

You can deliver off-the-job training in the apprentice's normal workplace or at an external location.

3

Progress reviews and on-programme assessment do not count towards 20% off-the-job training.

Programmes

- SkilleLECTRIC
- Future Faradays
- STEM Electrotechnical Ambassador
- The Youth Group
- Additional CPD

SkilleLECTRIC

2022 journey

- Enter 28 Feb – 01 April
- Pre-Competition activity/task – talent spotting
- Passive Stage – online task – April
- Regional Heats – May & June
- Industry Day / technical workshop – October
- National Final – November

SkilleLECTRIC

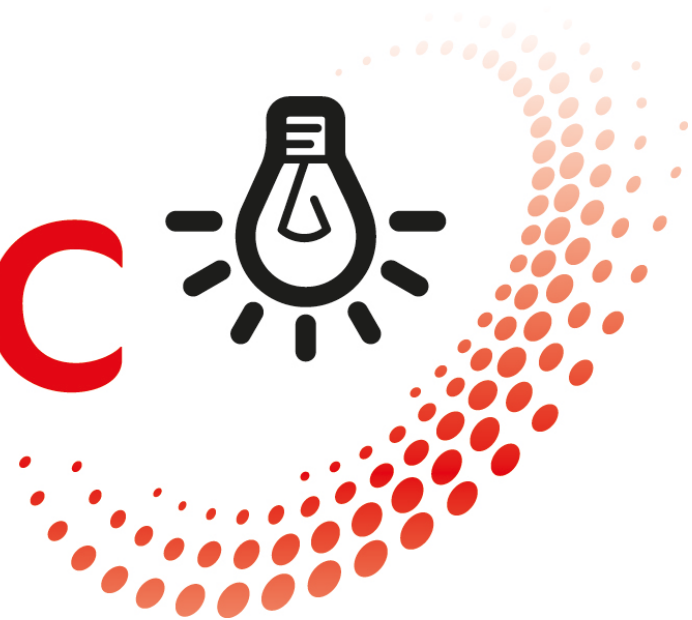
- Aligned to WorldSkills international standards
- Benefits of participating
- <https://www.skillelectric.org.uk/>



skill**ELECTRIC**



Electrical Installation
Skills Competition



By the industry, for the industry

Future Faradays

- Inspire and inform apprentices and full-time electrical students
- Virtual and live events
- <https://www.netservices.org.uk/future-faradays/>



future**FARADAYS**

Inspiring the next
generation of electricians

A decorative graphic on the right side of the title. It consists of two red-outlined battery icons, one above the other. Each battery has four vertical bars of increasing height to its left, representing the charge level. A red wire connects the positive terminals of both batteries, looping around the right side of the word 'FARADAYS'.

By the industry, for the industry



STEM Electrotechnical Ambassador

- Be a community member of the 30k plus strong group
- Flexible scheme that supports professional development
- Strong support from local Hub
- <https://www.the-esp.org.uk/our-work/stem-ambassadors/>

The Youth Group



- Be a mentor to a young person interested in an electrical career
- Commitment of just one 45-minute session
- <https://www.the-esp.org.uk/our-work/the-youth-group/>

Additional ideas

- Participating in relevant online forums
- Collaborative working with industry supporters – Scolmore, C.K. Tools Productwise, Voltimum free webinars
- Being mentored by a senior colleague in a role they aspire to
- Researching tasks to gain new knowledge of the industry

Additional ideas

- Participating in online forums relevant to their role and industry
- Individual study time, whether this is to complete coursework or review modules
- Being mentored by a senior colleague who is in a role that they aspire to
- Delivering a mentoring session to another colleague
- Completing a reflective account - this can be written or filmed
- Shadowing a colleague's role and writing a reflection and lessons learnt report
- Group learning sessions - learning new skills and sharing ideas with colleagues
- Researching tasks to gain new knowledge of the industry
- Face-to-face tutor-led delivery/coaching sessions
- Internal Learning & Development sessions that relate to their apprenticeship

Additional ideas

- Completing e-learning modules
- Completing project work
- Preparing for assessments
- Role playing or simulating of workplace situations
- Visits to other businesses or different business units to see how they work
- Attending industry-related competitions
- Attending industry shows (particularly where they might be able to watch presentations or seminars)
- Workplace 1:1 performance reviews
- Training sessions e.g. Manual Handling or First Aid
- Attending webinars on key industry topics.

Apprenticeships - 20% off-the-job training guide

The 20% off-the-job training provides the time to focus and develop the required skills, knowledge and behaviours to achieve the apprenticeship. There are lots of activities that can contribute to off-the-job training. The key thing to remember is that it must be relevant to the apprenticeship.

The table below gives examples of how the off-the-job time can be spent...



Learning the theory/professional knowledge through:	Practical training through:	Learning support time spent on:
<ul style="list-style-type: none"><input type="checkbox"/> Classes and workshops<input type="checkbox"/> Lectures<input type="checkbox"/> Online learning and webinars<input type="checkbox"/> Masterclasses<input type="checkbox"/> Relevant reading<input type="checkbox"/> Research<input type="checkbox"/> Lunch and learn sessions<input type="checkbox"/> Role playing and simulation exercises	<ul style="list-style-type: none"><input type="checkbox"/> Job shadowing<input type="checkbox"/> Mentoring<input type="checkbox"/> Attending meetings<input type="checkbox"/> Project work<input type="checkbox"/> Professional networks<input type="checkbox"/> Events and competitions<input type="checkbox"/> Visits to wider parts of the department<input type="checkbox"/> Visits to industry and to other Government Departments	<ul style="list-style-type: none"><input type="checkbox"/> Writing self-assessments<input type="checkbox"/> Writing assignments<input type="checkbox"/> Reflective journals<input type="checkbox"/> Revision<input type="checkbox"/> Peer discussions<input type="checkbox"/> Preparation for Assessments & Exams<input type="checkbox"/> One-to-one tutorials (with apprenticeship coach, line manager or colleagues) that contain guided learning or support for the apprenticeship



Get involved

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Questions?